

SECTION 014500 - QUALITY CONTROL

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Quality assurance and control of installation.
- B. References.
- C. Tolerances.
- D. Audio Video Recording of Site.
- E. Manufacturers' field services and reports.
- F. Manufacturer's certificates.
- G. Testing services.

1.2 QUALITY ASSURANCE/CONTROL OF INSTALLATION

- A. Contractor shall monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce Work of specified quality.
- B. Contractor shall comply fully with manufacturers' instructions, including each step in sequence.
- C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Engineer before proceeding.
- D. Contractor shall comply with specified standards as a minimum quality for the Work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Work shall be performed by persons qualified to produce workmanship of specified quality.
- F. Contractor shall secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion or disfigurement.

1.3 REFERENCES

- A. Conform to reference standard by date of issue current on date of Contract Documents.
- B. Obtain copies of standards when required by Contract Documents.
- C. Should specified reference standards conflict with Contract Documents, request clarification from Engineer before proceeding.

- D. The contractual relationship of the parties to the Contract shall not be altered from the Contract Documents by mention or inference otherwise in any reference document.

1.4 TOLERANCES

- A. Contractor shall monitor tolerance control of installed products to produce acceptable work and shall not permit tolerances to accumulate.
- B. Contractor shall comply with manufacturer's tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Engineer before proceeding.
- C. Contractor shall adjust products to appropriate dimensions; position before securing products in place.

1.5 AUDIO / VIDEO RECORDING OF SITE

A. Scope of Work

1. Furnish all labor, materials and equipment to furnish color video / audio recording of the project site in accordance with the drawings and as specified herein.
2. Furnish copies of a continuous color video / audio recording of the entire area within fifty (50) feet of the construction area to concerned parties as described below. The recording shall be taken prior to any construction activity.
3. The Engineer reserves the right to reject the audio / video recording because of poor quality, unintelligible audio or uncontrolled pan or zoom. Any recording rejected by the Engineer shall be rerecorded at no cost to the client. Under no circumstances shall construction begin until the Engineer has received and accepted the audio / video recording.
4. The recording shall be performed by a qualified, established audio / video recording firm knowledgeable in construction practices which has a minimum of one year of experience in the implementation of established inspection procedures.
5. The audio / video recording firm shall submit three letters of recommendation from municipalities, and/or engineering firms indicating previous experience and ability to perform the work described in this contract. Data substantiating qualifications must be submitted and accepted prior to performing the survey.
6. Prior to recording, all areas to be recorded shall be investigated visually with notation made of features not readily visible by recording methods. This would include but not limited to culverts (size, type and condition) and manholes that may be partially buried. Record all measurements made during inspection.

B. Media

1. DVD's
 - a. DVD media shall be previously unrecorded standard quality DVD-R's with "Slimline" cases, labeled as described below
2. Labeling

- a. All recording media and cases shall bear labels with the following information:
 - 1) Media Number
 - 2) Owner's Name
 - 3) Date of Recording
 - 4) Project Name and Number
 - a) In a manner acceptable to the Engineer upon completion of the work and delivery of the media.
3. Ownership
 - a. All discs and written records shall become the property of the Owner. Four copies of the finished audio / video recording shall be distributed to the following:
 - 1) One (1) copy to the Owner
 - 2) Two (2) copies to the Engineer
 - 3) One (1) copy to be retained by the Contractor.

C. Execution

1. Color Video / Audio Survey
 - a. Furnish a continuous color video / audio recording of the entire area within fifty (50) feet of construction in accordance with the drawings and as specified herein.
 - b. Complete coverage shall include all surface features within 50 feet of the work area to be utilized by the Contractor and shall be supported by appropriate audio description made simultaneously with video coverage.
 - 1) General: Such coverage shall include, but not limited to, all existing driveways, sidewalks, curbs, ditches (drainage patterns are of particular concern), roadways (including condition of surface for full width, landscaping, trees, culverts, headwalls, catch basins, retaining walls, equipment, structures, pavements, manholes, vaults, handrails, fences, visible utilities, etc. and all buildings (interior and exterior) located within the aforementioned work zone. Video coverage shall extend to the maximum height of all structures within this zone. Of particular concern are existing faults, fractures, defects, or other imperfections.
 - 2) Streets: Unless otherwise noted, streets and street areas shall be recorded by audio / video tape for full width of the zone of influence of construction, including both sides of the street. The term street shall be understood to mean street, highway, avenue, boulevard, road, alley, lane, driveway, parking lot, etc., and all adjacent areas within the possible zones of the influence of construction.
 - 3) Easements: Easements shall be recorded by audio / video tape for the full width of the permanent and temporary easements and all other adjacent areas lying within the zone of influence of construction. Easements shall be understood to mean all areas not in streets that require tape coverage. Also, included in this coverage should be any areas that are intended to be used for construction access, storage, or waste disposal.
2. All recording shall be done during times of good visibility. No recording shall be done during periods of visible precipitation, or when more than ten percent of the

- ground area is covered with standing water, unless otherwise authorized by the Owner.
3. Each recording shall begin with the Owner's name, Contract name and number, the Contractor's name, date and location information such as street name, direction of travel, viewing side, etc.
 4. Information appearing in the recording must be continuous and can simultaneously be computer generated, transparent digital information. No editing or overlaying of information at a later date will be acceptable.
 5. Digital information to appear in the recording shall be as follows:
 - a. Name of Contractor
 - b. Month, Day, Year, Hour, Minutes and Seconds, electronically displayed accurately and continuously throughout the recording.
 - c. Name of project and Specification Number.
 6. Time must be accurate and continuously generated.
 7. Written documentation must coincide with the information on the tape so as to provide for easy retrieval of locations sought for at a later date.
 8. The video system shall have the capability to transfer individual frames of video electronically into hard copy prints or photographic negatives.
 9. Audio: All audio shall be recorded at the same time as the video recording and shall have the same information as on the viewing screen. Audio for each recording shall begin with the current date, project name and municipality, and be followed by the general locations (i.e. name of the street or property owner), location of cross county line, viewing side, and direction of progress. The engineering stationing (where required) shall be noted on the audio track. Houses and buildings shall be identified audibly by owner name and address where available. Special commentary shall be given for unusual conditions of buildings, sidewalks and curbing, foundations, trees and shrubbery, structures, equipment, pavement, etc.
 10. Prior to commencement of audio / video recording, the Contractor shall notify the Engineer in writing when and where the audio / video recording will begin. The Engineer may provide a designated representative to accompany and oversee coverage of all recording operations. Audio / video recording completed without an engineering representative present will be unacceptable unless specifically authorized by the Engineer.

1.6 MANUFACTURERS' FIELD SERVICES AND REPORTS

- A. When specified in individual specification sections or when requested by Engineer, Contractor shall require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions of surfaces and installation, and quality of workmanship.
- B. Contractor shall submit qualifications of observer to Engineer 30 days in advance of required observations.
- C. Contractor shall report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturer's written instructions.

- D. Contractor shall submit report in duplicate within 30 days of observation to Engineer for information.

1.7 MANUFACTURERS' CERTIFICATES

- A. When required by specified sections, submit three copies of manufacturer's certificates that certify the products meet or exceed specified requirements.

1.8 TESTING SERVICES

- A. When required by specified sections, Contractor shall appoint, employ and pay for specified services of an independent firm to perform testing.
- B. The independent firm will perform tests and other services specified in individual specification sections and as required by the Engineer.
- C. Testing and source quality control may occur on or off the project site. Perform offsite testing as required by the Engineer or the Owner.
- D. Reports will be submitted by the independent firm to the Engineer and Contractor indicating observations and results of tests and indicating compliance or non-compliance with Contract Documents.
- E. Cooperate with independent firm; furnish samples of materials, design mix, equipment, tools, storage, safe access, and assistance by incidental labor as requested.
 - 1. Notify Engineer and independent firm 24 hours prior to expected time for operations requiring services.
 - 2. Make arrangements with independent firm and pay for additional samples and tests required for Contractor's use.
- F. Testing does not relieve Contractor to perform Work to contract requirements.
- G. Re-testing required because of non-conformance to specified requirements shall be performed by the same independent firm on instructions of the Engineer. Payment for re-testing will be charged to the Contractor by deducting testing charges from the Contract Sum/Price.

PART 2 - PRODUCTS

Not Applicable.

PART 3 - EXECUTION

Not Applicable.

END OF SECTION 014500